Table 3: Stage 2: Tender Evaluation - basis for scoring questions 1A to 10I

Descriptor Title	Descriptor	Score
Outstanding	Exceptional demonstration by the Tenderer of the relevant ability, understanding, experience, skills, and resource and quality measures required to perform the Trial. Response identifies factors that will offer potential added value and continuous improvement, with evidence to support the response.	25
Good	Above average demonstration by the Tenderer of the relevant ability, understanding, experience, skills, resource and quality measures required to perform the Trial. The response identifies factors that will offer potential added value, with evidence to support the response.	16
Meets the Requirements	Demonstration, with some minor reservations, by the Tenderer of the relevant ability understanding, experience, skills, resource and quality measures required to perform the trial, with evidence to support the response.	9
Poor	There are reservations about the Tenderer's relevant ability, understanding, experience, skills, resource and/or quality measures to meet the requirements for performing the trial, with little or no evidence to support the response.	4
Unacceptable/ No response	The response does not meet the requirement. It either does not comply and/or insufficient information has been provided to demonstrate that the Tenderer has the ability, understanding, experience, skills, resource and quality measures required to perform the trial, with little or no evidence to support the response.	0

Table 4: Tender Evaluation Weightings

Tender Evaluation Criteria			Question Weighting
Vehicle design and safety	1A	Vehicle features	7.5%
	1B	Additional tech/capability (inc testing)	7.5%
Vehicle maintenance	2A	Maintenance regime	15%
Parking	3A	Approach to ensuring compliance	10%
User education & community Engagement	4A	Rider education and training	5%
	4B	Community engagement	5 %
Risky Behaviours and Crime	5A	Reducing high risk behaviours	4%
	5B	incentivise good behaviour	4%
	5C	Riders age & licence verification	2%
Environment	6A	Minimising environmental impact	7%
	6B	Encouraging mode shift from cars	3%
Equitable Access	7A	Low income access plan	3.75%
	7B	Wider accessibility awareness & action	3.75%
Delivery of Data and Insights	8A	Provision of data	3.75%
	8B	Extra data	3.75%
Operations & operational conduct	9A	Positive approach to operating with multiple stakeholders	5%
Cyber Security	10A	Information Risk Management	1.5%
	10B	Secure Configuration	1.5%
	10C	Network Security	1%

	10D	**Security Incident Management**	1%
	10E	**Malware Prevention**	1%
	10F	**Security Monitoring**	1%
	10G	**Administrative Controls**	1%
	10H	**Encryption Level**	1%
	10I	**Password Controls**	1%
	10J	**MFA (Multi Factor Authentication)**	Pass / Fail

4.4   Stage 2: Minimum Quality Thresholds and Weightings

Tenderers' responses will be scored as indicated. The weightings for each question will be applied to scored responses and those Tenderers with no fails will be ranked.

For each scored item, the raw scores will be converted to a weighted score taken forwards in the evaluation which is calculated by multiplying the score by the weighting factor. To pass, Tenderers need to:

- **achieve a score of at least 9 (Meets the Requirements) for each individual question in Stage 2**

  AND

- **achieve a minimum total score of 50% of the 100% percentage mark available for Stage 2 (see Table 4 above)**

  AND

- **achieve a Pass on Pass/Fail scored questions**

TfL intends to award to the top three scoring tenders from the ITT who also meet the pass requirements and the minimum thresholds outlined above (the "Minimum Scoring Thresholds"). TfL will not consider any tender that fails to meet the above pass requirements and Minimum Scoring thresholds.

4.5   Tender Evaluation Consensus Meetings

A consensus meeting will be held between TfL and London Councils evaluators at which a consensus score will be agreed for each tender question based on

TfL RESTRICTED

discussions between evaluators on the characteristics and evidence in each bid. Consensus scores will also include any amendments to scores following sample vehicle validation. An award recommendation comprising the top three scoring Tenders (assuming at least three tenders exceed the Minimum Scoring Thresholds) will be agreed on. If fewer than three Tenders exceeds the Minimum Scoring Thresholds, the recommendation will be to award to all Tenderers which exceed the Minimum Scoring Thresholds. If no Tenders exceed the Minimum Scoring Thresholds, no award will be made.

4.6 Sample Vehicle Provision and Validation

TfL will request Tenderers to deliver two samples of each model of e-scooter intended for deployment in London under this Agreement during the ITT stage (to undertake a validation check to confirm that any specific vehicle features noted in response to Tender Question 1a, Tender Question 1b and Tender Question 3a perform as described in the Tender submissions) to a London location within 2 working days of request. These should be supplied with any necessary charging devices and instructions and configured to enable their use on a test basis. Details on delivery location shall be sent to Tenderers in advance.

The samples will be used to validate evaluation responses and TfL reserves the right to adjust scoring down should the sample vehicles fail to reflect the standards and qualities asserted in the Tenderers' responses and required by the Specification.

4.7 Award recommendation panel

The award recommendation panel comprises of members of TfL. The panel will provide its recommendation following the evaluation process to senior members of TfL.

4.8 Contract award

Once TfL has approved a contract award decision, notification of TfL's intention to award contracts will be sent to all successful Tenderers and unsuccessful Tenderers. A standstill period will then follow. Upon completion of the standstill period, contracts will be executed with the successful Tenderer(s). The start dates for the Trial will be confirmed with the successful Tenderers at this stage.